Manage Personnel Casualty
Scope Statement

Purpose: The scoping statement is intended only to provide a brief overview of triggering events, outcomes of the business area process, identification of impacted processes and scope. The details behind the scope statement will be communicated via the presentation of the OV-5a Operational Activity Decomposition Tree and OV-6c Business Process models.

Business Area Name: Manage Personnel Casualty

Assumptions:

- This business area deals only with those programs and services which are available to eligible Member(s) and Next of Kin (NOK) in the event of a casualty.

Scope: This business area is associated with identifying and determining casualty classification and categories (i.e., type, and status). This activity also includes producing casualty reports, conducting investigations to resolve casualty status, (e.g., deceased, missing, and injured), providing support (e.g. request for Line of Duty determination and coordinate casualty search and recovery teams) for casualty processes, and making a decision on the final casualty category.

Hire-to-Retire Activity: Account for Personnel

Trigger Events: This business area starts when a notification of a casualty has been received. The casualty assistance programs start upon receipt of a request for casualty assistance, assignment of Casualty Assistance Officer (CAO), and ensuing communications between CAO and Next of Kin (NOK). When a casualty is categorized as a Missing Casualty, process starts when there is a change in casualty status or when a request for information is made by NOK.

Business Area Outcome Information: This business area ends when the case pertaining to the casualty incident is closed, all benefits/entitlements have been received, and the Family Care Completion Report has been submitted, information from individual participants is collected and an aggregated report is created and forwarded to appropriate parties.

Business Areas interfacing with the Manage Personnel Casualty activity include (but are not limited to):

<u>Human Resources Information</u> – This activity is used to show that the profile (human resource record) is being updated and consolidated in other business areas to reflect the current state of the profile.

Process Individual Information – This activity is used to show information being exchanged with the Member.

Manage Travel Authorization – This activity is associated with fulfilling the invitational travel order requirement in accordance with casualty Member's family selections.

Manage Unauthorized Absence – This activity is associated with determining if a Member in the Missing Casualty process is an unauthorized absence.

Perform Legal Investigation – This activity is associated with submitting a casualty report for legal investigation.

Manage Line of Duty Determination Process – This activity is associated with determining whether the circumstance of a Member's disease, injury, illness or death was in the Line of Duty (LoD) or not in the LoD.

Manage Law Enforcement – This activity is associated with coordinating with other agencies to establish a search and recovery team to collect the remains of a deceased Member within the United States.

Materiel Supply and Service Management (MSSM) – This activity is associated with the shipping of remains and transporting Wounded, Ill, or Injured Members from hostile environments.

Financial Management – This activity is associated with providing contract information for the disposition of remains and shipping of personal effects.

Manage Family Support – This activity is associated with providing benefits for the casualty assistance programs.